

**MINUTES**  
**Arkansas Board of Parole**  
**February 12, 2009 @ 9:30 A.M.**  
**ABP Board Room – Little Rock**

**MEMBERS PRESENT:**

Leroy Brownlee, Chairman  
Abraham Carpenter, Jr., Vice-Chairman  
Richard L. Mays, Jr., Secretary  
Carolyn Robinson, Commissioner  
John Felts, Commissioner  
Joe Peacock, Commissioner

**HEARING EXAMINERS PRESENT:**

Carol V. Bohannon, Attorney  
James L. Williams, II, Attorney  
Ernest Sanders, Jr., Attorney

**ABSENT - EXCUSED WITH  
VALID REASON(S):**

John Belken, Commissioner

**MINUTES PREPARED BY:** Sharon H. Lewis, ABP Office Administrator

## **OTHER AGENCY REPRESENTATIVES**

Larry Norris, Director, Arkansas Department of Correction

Dan Roberts, Deputy Director, Department of Community Correction (DCC)

Steve Arnold, Assistant Director, Parole/Probation, DCC

Jeff Tillman, Assistant Director, Parole/Probation, DCC

Rhonda Sharp, Public Relations, DCC

Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

Solomon Graves, User Support Analyst/ACA Coordinator, ABP

Tamara Salaam, Administrative Assistant, ABP

Bernastene Hendrix, Agency Fiscal Manager, ABP

Lois Hansberry, Administrative Assistant, ABP

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**CALLED TO ORDER**

The board meeting was called to order by Brownlee at 9:30 am.

**APPROVAL OF MINUTES – January 29, 2009**

*Felts* moved. *Mays* seconded the motion. Motion carried.

**OLD BUSINESS**

Mr. Graves will be conducting a training session on the usage of laptops for Board members and ABP Parole Services staff on Wednesday, January 30<sup>th</sup>. Laptops will be used for victim input, parole hearings and board meetings.

Mr. Graves did an overview of the schedule for the visits to parole/probation field offices and inmate panel discussions. Gratitude was extended to DCC and ADC for their assistance in scheduling these events.

The Board thanks ABP Revocation Section for assisting with the parole hearings during the convalescence of Board members. Thanks were also given to the Institutional Release Officers (IROs') for the great job performed.

**NEW BUSINESS**

Ms. Hendrix gave an update on the status of the agency's budget.

**FILES FOR DISCUSSION - REVIEW**

The Board reviewed the listing of victim input hearing(s) that were conducted the first half of February 2009.

**RATIFICATION OF VOTES**

*Mays* moved.

*Carpenter* seconded the motion to ratify the votes. Motion carried.

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Signature On File

**LEROY BROWNLEE**  
**CHAIRMAN**

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Signature On File

**RICHARD L. MAYS, JR.**  
**SECRETARY**

**ARKANSAS BOARD OF PAROLE  
FIRST BOARD VOTE RATIFICATION**

**FEBRUARY 2009**

<b><u>UNITS:</u></b>	<b><u>RATIFIED (X)</u></b>
<b>DELTA</b>	<input checked="" type="checkbox"/>
<b>GRIMES</b>	<input checked="" type="checkbox"/>
<b>MCPHERSON</b>	<input checked="" type="checkbox"/>
<b>NORTH CENTRAL UNIT</b>	<input checked="" type="checkbox"/>
<b>TUCKER</b>	<input checked="" type="checkbox"/>
<b>TUCKER MAX.</b>	<input checked="" type="checkbox"/>
<b>OTHER: TRANSFER SCREENINGS, CLEMENCIES, PARDONS, RECONSIDERATION, REVOCATION APPEALS, RESCINDS, SPECIAL CONSIDERATIONS, ACT 290, 700'S, ETC.</b>	<input checked="" type="checkbox"/>

**MOTION BY: RICHARD L. MAYS, JR.    SECONDED BY: ABRAHAM CARPENTER, JR.**

**RATIFICATION DATE: FEBRUARY 12, 2009**